



Belinda Kveen
Graphics, Web and Interactive

Skills

Adobe:

- Photoshop * * * * *
- Illustrator * * * * *
- InDesign * * * * *
- Acrobat * * * * *
- Dreamweaver * * * * *
- After Effects * * * * *
- Flash * * * * *
- Soundbooth * * * * *

Code:

- HTML * * * * *
- CSS * * * * *
- AS3 * * * * *
- Java Script * * * * *
- SQL * * * * *
- .Net * * * * *
- PHP * * * * *

Microsoft:

- Word * * * * *
- Publisher * * * * *
- Excel * * * * *
- Power Point * * * * *
- Visual Studio * * * * *

Education

**Bachelor of Fine Arts
Communications & Design**
College of Visual Arts St. Paul,
MN 2001

**Associate of Applied
Science Degree Web
Design & Interactive Media**
The Art Institutes International
Minnesota Minneapolis, MN
2011

I tackle any task head on, be it web, multimedia, motion, branding, or print. I love what I do. I work swiftly and learn with diligence. My passion and my capabilities can be seen in my work.

Experience

Freelance Designer,

Kveen Design 2011-Present

I have the pleasure of working with a variety of clients from small businesses to large corporations on projects of all sizes. One day it will be business cards for a start-up, the next a website redesign for an established local business. Freelance has given me a great opportunity to grow as a designer and developer.

Graphic/Web Designer,

NorthStar Education Services, St Paul, MN 2006–Present

As a Graphic my responsibilities include creative services such as designing printed materials, Power Point presentations and online video tutorials. I work to create a cohesive brand for all of NorthStar’s products. I oversee printing and production of any project. As a Web Designer I create and markup web site prototypes, work in front-end web development and maintain content and style updates of existing sites.

Junior Designer,

Mod & Co, St Paul, MN 2006

I worked with the Art Director throughout the creative process to create web site designs, logos, print ads, business systems, banners, brochures, and billboards for a variety of clients.

Retail Manager,

Bon Appétit at Macalester College, St Paul, MN 2001–2006

As Retail Manager my responsibilities included marketing current café and catering promotions by direct mail and brochures. I worked with the Operations Director to coordinate and advertise student events involving the café. As head of an award winning safety committee, I was responsible for all current safety promotions and programs as well as the daily duty of managing a crew of up to thirty employees.

Graphic Design Intern,

S4 Design Minneapolis, MN 2000

As an intern, I helped design brochures, event invitations and print ads, I assisted in production of documents and layouts, organized files for output, loaded and tested new software and hardware, Archived and organized finished projects. I also created a company production procedures manual.

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